**Conformity Review Submission Sheet**

*(Effective as of March 6, 2024)*

\*\* When completing this form by hand, please **highlight in yellow** your selections where required \*\*

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Publishing House:** |  |  |
| **Primary Contact:** |  |  |
| **Contact Information:** |  |  |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | | |  |
| **Type of Review:** *(Select one)* | | |  |
| **Full Review (New)** | |  |  |
| **Full Review (Revision)** | | *This is a revision of an approved text/series, but it is being submitted for a full review.* |  |
| **Revision** | | *This is a revision of an approved text/series. The last full review was completed less than 7 years ago. This review is only for newly added material to be reviewed for authenticity.* |  |
|  | |  |  |
| **Explanation:** *(if needed)* | |  |  |
|  | | |  |
|  | | |  |
| **Text/Series Title:** |  | |  |
|  | *(If* ***translation verification****: also provide title of corresponding approved English text.)*  *(If* ***supplemental****: also provide title of cross-referenced approved Basal Series.)* | |  |
| **Grade Level(s):** |  | |  |
| **Page Count:** |  | |  |
|  |  | |  |
| **Genre of Review:**  *(Select one)* | Preschool Series (authenticity review only)  Elementary Basal Series (General Protocol)  Supplemental (cross references an approved basal series, authenticity review only)  Sacramental Preparation Protocol I: First Penance and First Communion, 2nd Grade  Sacramental Preparation Protocol II: First Penance and First Communion, 6th Grade  Sacramental Preparation Protocol III: Confirmation  Secondary Level Framework Protocol (*also* *indicate which one below*):  Core Course I – The Revelation of Jesus Christ in Scripture  Core Course II – Who Is Jesus Christ?  Core Course III – The Mission of Jesus Christ (The Paschal Mystery)  Core Course IV – Jesus Christ's Mission Continues in the Church  Core Course V – Sacraments as Privileged Encounters with Jesus Christ  Core Course VI – Life in Jesus Christ  Elective Course A – Sacred Scripture  Elective Course B – History of the Catholic Church  Elective Course C – Living as a Disciple of Jesus Christ  Elective Course D – Responding to the Call of Jesus  Elective Course E – Ecumenical and Interreligious Issues  Special Materials  Translation Verification | |  |
| **Components Under Review:** *(Select all that apply)*  **Student Text(s)  Teacher Manual(s)  Catechist Manual(s)** | | |  |
| **Are the materials intended for school use, parish use, or both?** *(Select all that apply)*  **School Use  Parish Use** | | |  |

|  |
| --- |
| **Explanatory Notes** *(e.g., pedagogical method, unique features, etc.)* |
|  |
|  |
| **Additional Program Components that are not submitted because they are ineligible for review:**  *(e.g., website, videos, apps, etc.)* |
|  |
|  |

CHECKLIST FOR PUBLISHER

|  |  |  |
| --- | --- | --- |
| **Materials to be provided to the reviewer:** | | |
|  | Submission Sheet (*this form*) | |
|  | Contract for the Review | |
|  | Publisher Protocol Self-Assessment (*if applicable*) | |
|  | *either:* Digital Copy of Materials | *or:* Hard Copy of Materials |
|  | (*with protocol fulfillments highlighted and identified in margins*) | |
|  |  | |

REVIEWER INFORMATION

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | *This section is to be completed BY THE REVIEWER:* |  |
|  | **Reviewer Name:** |  |  |
|  | **Contract Date for This Review:** |  |  |
|  | **Date of SCOC Review Meeting:** |  |  |
|  | **Date Report Is Due to SCOC Staff:** |  |  |
|  |  |  |  |